

APPENDIX B
LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT
IN HEALTH ACT 2007
COMMUNITY GOVERNANCE REVIEW

STOTFOLD PARISH – AREA OF FAIRFIELD

TERMS OF REFERENCE

INTRODUCTION

Context

Central Bedfordshire Council has resolved to undertake a Community Governance Review of the area of Fairfield within the parish of Stotfold. The area is defined as the development on the former Fairfield hospital site extending west to parish boundary of Arlesey, extending east and south to the boundary of North Hertfordshire District Council and to the North/South line of Pix Brook. The northern boundary extends to the centre line of the A507.

In undertaking the Review, the Council will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007, the relevant parts of the Local Government Act 1972, Guidance on Community Governance Reviews issued in accordance with section 100 (4) of the Local Government and Public Involvement in Health Act 2007 by the Department of Communities and Local Government and the Local Government Boundary Commission for England in March 2010, and the following regulations which guide, in particular, consequential matters arising from the Review: Local Government (Parishes and Parish Councils) (England) Regulations 2008 (SI2008/625); Local Government Finance (New Parishes) Regulations 2008 (SI2008/626).

Why is the Council undertaking the Review?

The Council is in receipt of a valid petition to undertake a Community Governance Review and to make recommendation to the Electoral Commission to form a new parish council to be known as Fairfield Community Council. Consequently, the Council must therefore undertake a Review in accordance with Section 83 (2) of the Act.

What is Community Governance Review?

A Community Governance Review can be a review of the whole or part of the Council area to consider one or more of the following :

- creating, merging, altering or abolishing parishes;
- the naming of parishes and the style of new parishes;
- The electoral arrangements for parishes (the ordinary year of election; council size; the number of councillors to be elected to the council and parish warding);
- Grouping parishes under a common parish council or de-grouping

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Parish Governance in our area

The Council wants to ensure that parish governance in our area continues to be robust, representative and enabled to meet the challenges that lie before it. Furthermore, it wants to ensure that there is clarity and transparency to the areas that parish councils represent.

Who undertakes the Review?

The General Purposes Committee of the Council has delegated powers to deal with all matters relating to this Review.

CONSULTATION

How the Council proposes to conduct consultations during the Review?

The Council has now drawn up and now publishes this Terms of Reference document. This document lays out the aims of the review, the legislation that guides it and some of the policies that the Council considers important in the review.

In coming to its Recommendations in a Review, the Council will need to take account of the views of local people. The Act requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the Review and to take the representations that are received into account by judging them against the criteria in the Local Government and Public Involvement in Health Act 2007.

In accordance with the Act, representations received in connection with the Review will be taken into account, and steps will be taken to notify consultees of the outcome of the Review. The Council will make available for public inspection full copies of all representations it takes into account as part of the Review.

A timetable for the Review

Action	Timetable	Date(s)
Terms of Reference are published		8 August
Consultation	Three months	8 August to 7 November
Draft Proposals are prepared	One month	
Draft Proposals are published		9 December
Consultation	One month	9 December to 9 January
Final Proposals are prepared	One month	
Final Proposals are published		10 February
General Purposes Committee publishes the Reorganisation Order	thereafter	

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How to contact us

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